



September 12, 2012

Dear Valued Partner,

On November 5th, 2012, Best Buy Canada will be making important changes to the delivery of sales and inventory on hand information to our partners. Most notably, on hand information will be segregated from the current EDI 852 report (Sales and Return Data) and offered as part of new EDI 846 report (Inventory Advice).

To ensure the confidentiality and security of report information, we are formalizing the distribution criteria. **In order to (continue to) receive sales and inventory on hand information, all vendor partners must meet two conditions:**

1. **Vendor Program Agreement (VPA)** – The report will be distributed only to partners with a current program agreement in effect.
2. **EDI 852 and/or 846 report request** – The attached reporting request must be signed by an authorized signatory in your organization and returned to Best Buy Canada. By signing this request, you acknowledge the confidential nature of the data within the report, and the limitations regarding its use. **Please note that the transmission of EDI 846 reporting is subject to Best Buy Canada Merchandising VP approval.**

To ensure that there is no interruption in the distribution of your reporting, **please return the attached EDI Reporting Request to Best Buy Canada by November 5th, 2012**. If your Program Agreement is not current or has expired, a new agreement must be executed before November 5th to ensure no interruption in reporting.

EDI 852 and 846 reporting is provided for information purposes only. The process and requirements pertaining to sell-thru reporting which accompanies "logs" will not be altered.

Sincerely,

Sean Wilson,
VP Merchandising
Best Buy Canada



EDI 852 and/or 846 reporting request

I hereby acknowledge that the reports provided pursuant to this letter and this letter itself is Confidential Information and will be treated as such. I agree not to disclose Confidential Information except to employees subject to a similar confidentiality agreement and are listed below and who have a need to know to perform their responsibilities. I agree to take at least the same precautions to protect Confidential Information as such party would utilize to ensure the protection, confidentiality and security of its own confidential information. I will properly use security procedures which are reasonably sufficient to ensure that all transmissions of documents are authorized and to protect the reports from improper access. Upon the expiration or earlier termination of this letter I will either promptly return or destroy the Confidential Information and will provide a written certification of such destruction, of the Confidential Information. I agree to indemnify and save Best Buy Canada, its parent, subsidiaries and affiliates, and their respective customers, employees, directors, officers and agents harmless from and against all costs, expenses (including legal fees), damages, actions, causes of action, suits, claims, liabilities and judgments, which may be suffered or incurred by them, relating to the disclosure of the Report. If a claim by a third party is made against Best Buy Canada, Best Buy Canada will promptly notify you of such claim but failure to give timely notice will not affect Best Buy Canada's rights provide the failure does not adversely affect your ability to defend such claim. I will assume the defense thereof, with counsel I select that is reasonably satisfactory to Best Buy Canada. I will have control of the defense of any such action (other than administrative, criminal or quasi-criminal proceedings), including any appeals and negotiations for the settlement or compromise thereof and will have full authority to enter into a binding settlement or compromise; provided that, I will not enter into any settlement or compromise which may adversely affect Best Buy Canada without the Best Buy Canada's consent, which consent will not be unreasonably withheld

(Please only check off report requested)

EDI 852 report

EDI 846 report

I hereby acknowledge that the daily and/or weekly **EDI 852/846** reports will not be linked to any sell through or price protection logs issued by Best Buy Canada and will be used for informational purposes only.

The following individuals from my organization will be privy to the information included in the EDI 852 and 846 reports. If the individuals who receive the EDI 852 and 846 reports change, my organization will provide an updated list.

I hereby acknowledge that Best Buy Canada has full control over the data transmitted and may discontinue sending EDI 852 and 846 reports to your organization for any reason including, but not limited to, vendor code inactivity or vendor program agreement expiration.

Vendor Name: _____

Name of Authorized Signatory: _____

Title: _____

Signature: _____

Date: _____

Please send confirmation via e-mail (preferred) or Fax:

E-mail: edi@bestbuycanada.ca Fax: 604-412-1733 (please notify edisupport if sending by fax)