



A message from the
Best Buy Supplier Enablement Team

To our valued partners,

We are excited to announce that Best Buy is making a transition to the SAP Ariba Source to Pay Platform for all our Goods Not for Resale (GNFR) purchases. This new best-in-class technology supports our goal of streamlining the procurement and accounts payable processes, enabling more touchless transactions with suppliers and creating efficiencies for both parties via a more robust collaboration and purchasing capability.

Onboarding to SAP Ariba Network will be completed in phases (or waves). In order to ensure a successful and smooth transition, we will begin enabling suppliers on the SAP Ariba network starting this summer and completing all by the end of the first quarter of 2023. The deadline to register on the SAP Ariba network for all suppliers is dependent on each supplier's wave assignment. **In the coming months, you will receive information with specific dates, actions, and further details on the registration process, including an invitation directly from SAP Ariba to join the network.** In an effort to effectively notify the majority of our GNFR suppliers, it is possible you are receiving this notice but will not be part of an upcoming implementation wave. Please refer to the below referenced FAQs for more information about all suppliers in scope.

We know you may have questions, and are committed to working with your organization toward a smooth and efficient transition. As an immediate action, we ask that you please:

1. Review the FAQ document to familiarize yourself with more details regarding this transition and the impact to your relationship with Best Buy.
2. If you are not the appropriate contact within your organization for this transition, please provide the following information to the Best Buy Supplier Enablement Team at BBYProcurement@bestbuy.com: Contact's name, title, email and phone number.
3. If you are not currently doing business, do not plan on doing business with Best Buy in the future, or believe that this transition is not applicable to your company, please contact BBYProcurement@bestbuy.com to be removed from further notifications.

We appreciate your prompt action on all communications and requests regarding this initiative and look forward to our continued partnership.

Thank you,

Anna Barej

VP, Procurement